

## CREATIVE HAND 2023 ARTIST APPLICATION

2023 Show Dates and Times: Friday, November 17, 4:00-9:00pm and Saturday, November 18, 10:00am-5:00pm

Show Location: Old Shawnee Town Hall, 11600 Johnson Drive, Shawnee, KS 66203

Artist qualifications: member of Fiber Guild or Weavers Guild on Jan. 1, 2023; and resident of KS or MO.

**PLEASE PRINT CLEARLY**

**STEP ONE: APPLY FOR THE SHOW:** Fill out the information and sign. Don't forget the information on page 2!

Artist Name: \_\_\_\_\_ Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

### Pay your Application Fee:

\_\_\_\_ Full Production Application Fee: \$50.00 early bird deadline August 31, 2023 (\$75.00 Sept. 1 – Oct. 13)

\_\_\_\_ Limited Production Fee (5 items or less): \$10.00 early bird deadline August 31, 2023 (\$15.00 Sept. 1 – Oct. 13)

ONLINE: Pay your Fee via PayPal: [www.paypal.com/paypalme/creativehandkc](http://www.paypal.com/paypalme/creativehandkc) then scan and email your completed application to [wowworks3@gmail.com](mailto:wowworks3@gmail.com).

SNAIL MAIL: Make checks payable to **Creative Hand**. Please mail *signed* Application and check to:

**Wendy Mejia, 604 East 70<sup>th</sup> Street, Kansas City, MO 64131**

NOTE: OCTOBER 13, 2023, IS THE DEADLINE for changes to production status and/or refunds of application fees.

### Sign Acceptance of Publicity Release (as stated below), Product Guidelines (available from jury coordinator), and Application Submittal Deadlines (as stated above in "Pay your Application Fee".)

By submitting this application, I understand that my work displayed at the Creative Hand Show and Sale may be photographed and that these photographs may be used to publicize Creative Hand Show and Sale.

I have read and accept the Publicity Release, Product Guidelines, and Deadlines \_\_\_\_\_

**STEP TWO: FULFILL YOUR SHOW RESPONSIBILITIES:** Fill out the marketing info and put the OCTOBER 29 MANDATORY ARTIST MEETING date on your calendar. Contact Diane Dory or Mary Lasseter if you have any questions.

**A) Serve on a Committee:** Creative Hand is a cooperative show. All artists work together before the show by sharing the jobs required to run this show. Every artist will serve on a committee. Once we receive your application, we will communicate with you to find out your committee preferences and put you in touch with your committee chairperson.

**B) Jury your Products:** New Artists and some returning Artists (on 5-year rotation) will need to submit their products for the Jury conversation. Returning Artists who have new product lines will also need to have the Jury review these new products. Once we receive your application, if applicable, the Jury Coordinator will be in touch with you to schedule a Jury conversation.

**C) Help with Marketing:** This is a co-op show. Every Artist should email promotional photos to Publicity Chairperson Sandi Grimm: [sandilawsongrimm@gmail.com](mailto:sandilawsongrimm@gmail.com) for use in publicizing the show on our website and on social media.

**Web Presence:** (IF APPLICABLE) please list your web site and/or social media pages where our publicity committee can obtain photos of your work for Creative Hand Artist Promotions.

Business Name: \_\_\_\_\_ Website URL: \_\_\_\_\_

Etsy Page: \_\_\_\_\_ Instagram Name: \_\_\_\_\_

Facebook Page: \_\_\_\_\_ Twitter Name: \_\_\_\_\_

**D) Tagging of Products:** The "Two Tag System" will be used again this year. After you submit your Creative Hand application, you will be given standardized white tags, labels, & complete instructions. Every product offered for sale at Creative Hand will be tagged with:

- 1) Your "pretty" tag that has your contact information and story. This tag stays on the purchased item and goes home with the customer.
- 2) The standardized white tag. This tag will be removed by the cashier when the product is purchased.

**E) WORK SHIFTS PICKED SUNDAY, OCTOBER 29, 2023:** This is a co-op show. All artists work together during the show to sell the group's products. Full Production Artists will choose **3** shifts; Limited Production Artists will choose 1 shift. PLEASE BE THINKING ABOUT YOUR SCHEDULE SO YOU WILL BE READY TO PICK YOUR SHIFTS AT THE OCTOBER 29 MANDATORY ARTIST MEETING. Shift categories: Sales Floor, Cashier, Kitchen, Guest Book, and Fiber Technique Demonstration.

Shift times:

- 3 shifts on FRIDAY [3:45-5:45] [5:30-7:30] [7:15-9:15]
- 4 shifts on SATURDAY [9:45-11:45] [11:30-1:30] [1:15-3:15] [3:00-5:00]

**F) Help with Show Tear Down, Artist Meeting:** This is a co-op show. All Artists work together at the end of the show from 5-6 p.m. to gather un-sold products, help take down the display fixtures/grid wall, clean up the kitchen, and help load Artist's cars. After that work is complete, we stay until about 7 p.m. for a mandatory Artist meeting.

**Have questions or need additional information?** Please contact Co-Chairpersons

Diane Dory [dianedory3@gmail.com](mailto:dianedory3@gmail.com) (913) 481-8202, or Mary Lasseter [milasseter@yahoo.com](mailto:milasseter@yahoo.com) (913) 530-5241.

**Artist Flier: Artist Name:** \_\_\_\_\_ **Business Name:** \_\_\_\_\_

As part of our connection to customers, we produce an artist flier with Artist contact information and a thumbnail photo of each Artists work. Please email a photo of your work to Julie Reed [juliereeddesigns@gmail.com](mailto:juliereeddesigns@gmail.com) for use in the Artist Flier.

How do you want customers to contact you: (Phone number, or Web site, or Email address) \_\_\_\_\_  
 Please provide max. three Fiber Product Codes 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

Fiber Product Codes: **AG:** Angora Animals/Fiber; **AL:** Alpaca Fiber; **B:** Baskets; **BA:** Batik; **BD:** Beading; **BL:** Blankets;  
**CL:** Clothing/Fashion; **CR:** Crochet; **CS:** Cross Stitching; **D:** Dyeing; **DM:** Doll Making; **E:** Embellishment; **EM:** Embroidery; **F:** Felting;  
**FS:** Fiber Sculpture; **J:** Jewelry; **K:** Knitting; **L:** Lace; **MF:** Marbling Fabric; **MM:** Mixed Media; **N:** Needlework; **P:** Paper Making;  
**Q:** Quilting; **R:** Rugs; **RH:** Rug Hooking; **S:** Spinning; **SD:** Surface Design; **SH:** Sheep; **SP:** Silk Painting; **SS:** Soft Sculpture;  
**ST:** Stationery; **SW:** Sewing; **T:** Tatting; **TA:** Tailoring; **TB:** Temari Balls; **W:** Weaving; **WW:** Woodworking; **Y:** Yarn; **YD:** Yarn Dyeing

**STEP THREE: TELL US WHAT YOU ARE PLANNING TO BRING TO THE SHOW:** Please estimate the product numbers as best you can. If your numbers change dramatically, please update these estimates by mid-October.

**PRODUCTS I plan to bring to Creative Hand:** (Please estimate the **QUANTITIES**; this helps us plan for display fixtures.)

Approx Qty.	Product	Approx Qty.	Product	Approx Qty.	Product
	Accessories: Bag/Purse/Tote		Fiber Tools: (Knit, Spin, Weave)		Jewelry Dept.: Beads (handmade)
	Accessories: Hats		Fiber Tools: Yarn Bowls		Jewelry Dept.: Buttons
	Accessories: Hat/Mitten Sets		Garments: Coats/Jackets/Cocoons		Jewelry Dept.: Fasteners/Shawl Pins
	Accessories: Mittens (pair)		Garments: Shawls (flat)		Jewelry Dept.: Fabric Flower Pins
	Accessories: Socks (pair)		Garments: Stoles/Wraps on hanger		Kitchen: Coaster Sets
	Baby/Children: Blankets		Garments: Sweaters/Tops/Vests		Kitchen: Dish Cloths/Hot Pads
	Baby/Children: Clothing/Booties		Holiday: Decoration/Wreathes		Kitchen: Felted Dryer Balls
	Baby/Children: Dolls/Toys		Holiday: Ornaments		Kitchen: Tea Cozies/Can Cozies
	Baby/Children: Hats		Home Décor: Afghans/Blankets/Quilt		Kitchen: Towels
	Bath & Body: Hand Towels		Home Décor: Baskets/Bowls		Scarves: Silk Dyed
	Bath & Body: Other (lotion,lip,etc.)		Home Décor: Decorative		Scarves/Mufflers: Crochet, Knitted
	Bath & Body: Soap		Home Décor: Dyed Fabric		Scarves/Mufflers: Felted
	Bath & Body: Soap in Felted Ball		Home Décor: Pillows		Scarves/Mufflers: Stitched
	Bath & Body: Soap/Wash sets		Home Décor: Rugs		Scarves/Mufflers: Woven
	Felted Animals & Figures		Home Décor: Wall Art Fiber		Scarves: Infinity/Cowl
	Fiber: Hand Dyed Yarn (skein)		Home Décor: Wall Art Framed		Scarves: Smaller Tri-Scarves
	Fiber: Hand Spun Yarn (skein)		Jewelry: Beaded Bags/Purses		Stationery: Note Cards & Postcards
	Fiber: Kits		Jewelry: Boxed Sets		Stationery: Books
	Fiber: Patterns		Jewelry: Bracelets		Table Linens: Mat
	Fiber: Pre-Felt/Batts		Jewelry: Earrings (pairs)		Table Linens: Napkin
	Fiber: Roving		Jewelry: Necklaces		Table Linens: Placemat Sets
	Fiber: Small Pkg. (handkerchief, loose)		Jewelry: Pins		Table Linens: Table Runners

Other products not listed above with approximate quantity and type:

**\*REMEMBER to make a copy of this Product List for your records and as a reminder of your commitment.\***

**Display Fixtures I can bring to Creative Hand:**

Please describe below what you are willing to bring and loan to the group. All display fixtures loaned to Creative Hand by individual Artists will be used by the entire group. Please list all display fixtures you are willing to lend to the show, even if they have not been used in the last few years. The display chairperson will contact you if your display fixtures are needed.

Grid Wall:		
# of panels	Size	Color (prefer black)
Grid Wall Accessories:		
# of pieces	Accessory	Size/Color (prefer black)

Mirrors, Racks, Shelving:		
Item	Size	Qty. - Description
Mannequins, Jewelry Display		
Item	Size	Qty. - Description

Other display fixtures not listed above that I am willing to lend to the show.

**Have questions or need additional information?**

Diane Dory [dianedory3@gmail.com](mailto:dianedory3@gmail.com) (913) 481-8202, or Mary Lasseter [mjlasseter@yahoo.com](mailto:mjlasseter@yahoo.com) (913) 530-5241.